

Note: As of June 1, 2015 The Water Security Agency and Saskatchewan Ministry of Environment share responsibility and authority for the administration of The Environmental Management and Protection Act, 2010, and The Waterworks and Sewage Works Regulations as pertaining to prescribed waterworks or sewage works in Saskatchewan. Therefore, all material contained within this document applies to waterworks or sewage works governed by the Water Security Agency or the Saskatchewan Ministry of Environment in accordance with their assigned responsibility.

The public is able to view information about their local drinking water supply through the SaskH2O website.

Go to www.saskh20.ca

My Drinking Water Page

Annual Notification to Consumers: Guidelines for Compliance

Section 42 of *The Waterworks and Sewage Works Regulations* require that the owner (permittee) of a waterworks provide annual notification to consumers served by the system of:

- (a) the quality of water produced or supplied by the waterworks in comparison with the levels set out in these regulations; and
- (b) the permittee's compliance with sample submission requirements described in the permittee's permit.

These requirements apply to waterworks providing water for human consumptive use and hygienic use. In the case of hygienic use water systems, not all parameters will be monitored and only parameters that are monitored can be reported to consumers.

Templates are attached which outline the minimum content of notices to consumers. Both a "long form" and a "short form" are provided. At a minimum, permittees should include information found on the "short form" to meet the requirements for notification to consumers. The "long form" is provided for permittees to provide additional information in the event that consumers seek to gain more knowledge regarding water quality and sample submission compliance for the waterworks.

These templates have been designed to allow use of annual compliance reports provided to the permittee by the Water Security Agency (WSA) and the Ministry of Environment (MOE) as a source for most needed information. Even though WSA and MOE provides annual compliance information, the permittee is responsible for publication of notices and any associated costs. If consumers need more information on the nature and significance of specific water tests, for example "what is the significance of Selenium in a water supply", more detailed information is available from: http://www.hc-sc.gc.ca/ewh-semt/pubs/water-eau/selenium/index_e.html.

Permittees are to provide annual notification to consumers **by June 30th of the next year**. Convenient means to provide notification to consumers may include any one of the following:

- inclusion in water bills or tax notices;
- publication of the notice in a local newspaper;
- publication (newspaper, radio, television) of information availability and citing the location at which a full notice may be obtained (ie. town office); or
- publishing information on an internet web-site if such a resource is available.

The *Waterworks and Sewage Works Regulations* also require that as soon as possible after provision of notification to consumers, the permittee shall provide the minister with written notice of their compliance with this requirement.

To meet this requirement Permittees should inform the local WSA office or Environmental Protection Branch in writing, at the address on the next page, and include a copy of the notification provided to consumers.

Environmental and Municipal Management Services Division Offices

Meadow Lake Office Unit 1 – 101 Railway Place Meadow Lake SK S9X 1E6 Fax: (306) 236-0474 Phone: (306) 236-0403	Melville Office 256 2 nd Ave. W., Box 2170 Melville SK S0A 2P0 Phone: (306) 728-7492 Fax: (306) 728-7447	Prince Albert Office PO Box 3003 Prince Albert SK S6V 6G1 Phone: (306) 953-3369 Fax: (306) 953-3939	Swift Current Office 350 Cheadle Street West Swift Current SK S9H 4G3 Fax: (306) 778-8271 Phone: (306) 778-8685
Nipawin Office PO Box 2133 201-1 st Ave. E. Nipawin SK S0E 1E0 Phone: (306) 862-1767 Fax: (306) 862-1771	Moose Jaw Office 400-111 Fairford Street East Moose Jaw SK S6H 7X9 Phone: (306) 694-3586 Fax: (306) 694-3105	Regina Office 420-2365 Albert Street Regina SK S4S 5W6 Fax: (306) 787-0780 Phone: (306) 787-0726	Watrous Office PO Box 1128 403 Main Street Watrous SK S0K 4T0 Phone: (306) 946-3233 Fax: (306) 946-3232
Yorkton Office 120 Smith Street Yorkton SK S3N 3V3 Fax: (306) 786-1495 Phone: (306) 786-1424	North Battleford Office 108-1146 102 nd St. North Battleford SK S9A 1E9 Fax: (306) 446-7464 Phone: (306) 446-7507	Saskatoon Office 102-112 Research Drive Saskatoon SK S7K 2H6 Phone: (306) 933-8367 Fax: (306) 933-6820	Shaunavon Office PO Box 1237 Shaunavon SK SON 2M0 Phone: (306) 297-5437 Fax: (306) 297-5423

For Industrial Facilities:

Environmental Protection Branch
Ministry of Environment
102-112 Research Drive
SASKATOON SK S7N 3R3

Telephone: (306) 933-7940
Fax: (306) 933-8442